

# The G Suite for Education at Still Middle School

District 204 has provided secure G Suite Accounts for all students. Google resources have become essential tools for staff and students to support critical thinking, collaboration, creativity, and communication. These accounts provide student access to the following Google resources being used in our classrooms:



**Google Drive** includes online word processing, spreadsheet, presentation and drawing applications. Students can work on documents from any Internet accessible computer or device and can easily share work with teachers and other students. Documents save automatically as students work, and several students can work on the same files, from different locations, at the same time. (<https://gsuite.google.com/learning-center/products/drive/>)



**Student Mail** for middle school students is an open online communication tool within the district domain. All student email is filtered from known inappropriate sites and archived for disciplinary purposes. Students cannot send to or receive mail from non-204 email addresses.



**Google Calendar** is an online tool that can be used to create or share important dates, assignments, and events. (<https://gsuite.google.com/learning-center/products/calendar/>)



**Google Sites** makes it easy to collect, share, and publish all types of content in a single website through easy embeds of Google Docs, Calendars, videos, and other media without HTML. (<https://gsuite.google.com/learning-center/products/sites/>)



**Google Classroom** is a tool in G Suite that helps teachers create and organize assignments quickly, provide feedback efficiently, and easily communicate with their classes. Classroom helps students organize their work in Google Drive, complete and turn it in, and communicate directly with their teachers and peers. This also links to the Google Calendar and shows all upcoming assignments. (<http://classroom.google.com>)

**Share G Suite with your children.** The best thing about G Suite is how easy it is to share access to files and email. Parents are encouraged to explore G Suite with their children by logging in together. G Suite accounts are not private, and may be monitored for compliance with school policies. Students are expected to follow school rules when online just as they do in the classroom. It is OK to ask your children to share their Google password with you and to look over their school work stored in G Suite.

- G Suite Learning Center Website: <https://gsuite.google.com/learning-center/>

## What are some of the benefits of G Suite and what's included?

- Anytime, anywhere access - G Suite works on any computer with internet access.
- No flash drives required with documents and files stored in Google Drive.
- Students can easily collaborate with students from other classes, buildings, schools, districts, or even different countries, working together on group projects.
- Documents are autosaved so there is never any lost work.
- Teachers can be involved during the whole assignment process providing comments and feedback online.
- Students can develop an e-portfolio of work throughout their years at the school.
- Google's privacy policy is very transparent <https://edu.google.com/trust/>

## Google Apps for Education Videos

- Why Google Apps? <http://goo.gl/iv4Xnz>
- What is Google Apps for Education? <http://goo.gl/cB96Xl>
- Go Google: Google Drive <http://goo.gl/Aqyv4P>
- Chrome: Now Everywhere <http://goo.gl/71EZAA>